

2011/12 CARRY FORWARD REQUESTS

| Ref | Amount £ (Net of VAT) | Expenditure Code | Cost Centre | Reason for carry forward | A (i) | A (ii) | B |
|-----|--------------------------|------------------|---|---|--|---|-----------------------------------|
| | | | | | Base Budgets Amounts agreed by S151 Officer under delegated powers | One-Off Budgets Amounts agreed by S151 Officer under delegated powers | Amounts for member approval |
| 1 | 1,400 | L21100-3410 | Town Hall | Budget was underspent due to Computer equipment ordered in March 2012 but received in early April 2012. | 1,400 | | |
| 2 | 6,000 | L17200-3501 | Wellbeing & Culture Management | Upgrade to Horizons software to enable Online Bookings & Payments and a Kiosk function - Leisure@. | | | 6,000 |
| 3 | 2,800 | L16100-3104 | Play Development | Equipment - Request £2,800 carry forward to meet the cost of a planned replacement equipment order placed in March ahead of the Easter programme, for which the equipment was delivered in early April. A carry forward would support additional delivery during 2012/13. | 2,800 | | |
| 4 | 5,000 | L17500-0101 | Healthy Lifestyles | Salaries - Request £5,000 carry forward associated with a member of staff returning from maternity leave later than expected therefore the cross over between 2 members of staff has occurred later than expected. | 5,000 | | |
| 5 | 2,100 | E71150-0204 | Public Protection division | Training course - re investigative techniques, gathering evidence, putting together a prosecution file and related subjects. Delayed from Feb 12 through trainer illness. To be undertaken May 2012. | 2,100 | | |
| 6 | 6,000 | E61650-3103 | Public Protection-Air Quality | Extension of air quality machine rental - Swindon Road to January 2013 | 6,000 | | |
| 7 | 2,100 | E61350-3222 | Public Protection - Seagull Reduction Programme | Expenditure for seagull reduction programme 2012-13 | 2,100 | | |
| 8 | 9,000 | E71150-3623 | Public Protection division | Iddox document management system and licenses for Environmental Health that integrates with the Uniform System | | | 9,000 |
| 9 | 3,000 | E71150-0204 | Public Protection division | Uniform Training Public Protection Division | | | 3,000 |
| 10 | 7,000 | E71150-3501 | Public Protection division | Working flexibly - trial of two Public Protection Officers to work from home / other locations -Initial set up costs and cost of two hand held devices | | | 7,000 |
| 11 | 1,600 | D34510-8142 | Crime & Disorder - alcohol partnership grant | Crime & Disorder - alcohol partnership grant | 1,600 | | |
| | 46,000 | | | Total Wellbeing & Culture | 21,000 | 0 | 25,000 |
| 12 | 7,000 | D21100-3101 | Democratic Services | To support rollout of ICT Remote Access Facilities for members | 7,000 | | |

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| 13 | 64,100 | D38850-3800 | Youth Affairs | Match funded grant payments made to voluntary youth projects in 2011/12 - with twelve months to spend their allocation. The c/f needed to award remaining grant payments in 2012/13. | | 64,100 | |
| 14 | 20,000 | D39150 | GAVCA | Remaining tranches of GAVCA one off expenditure - committed 2012/13 | | 20,000 | |
| 15 | 2,300 | D11700-3401 | Policy & Performance | Printing of consultation information on Boundary Reviews in Autumn 2012 for the general public. | 2,300 | | |
| 16 | 7,300 | D11715-3501 | Neighbourhood Mngt Services | To fund the support of community led events and activities in 2012/13. Also to support remaining neighbourhood co-ordination groups to become community led. | 7,300 | | |
| 17 | 18,800 | D21970-3677 | Community Pride | Funding has been allocated to projects by way of grants which organisations have until the end of July 2012 to spend. | | 18,800 | |
| 18 | 3,200 | D39120-3187 | SLA-R.Equality | Hate Crime Project - Specific Funding from February 2009 still unused. | 3,200 | | |
| 19 | 9,200 | D11710-XXXX | Project Management | Because the nature of project work runs in peaks and troughs the council has been able to sell some of the capacity to other councils, smoothing out work and enabling us to keep valuable skills inhouse. The money raised from this activity is requested to be carried forward to 2012/13 as there are a number of key projects in the corporate strategy and it is important that we have sufficient project support to enable these to be progressed. By working with other councils and selling skills it enables knowledge transfer and build up partnership working, but also allows us to use the resources more flexibly to meet our own project management demands. | 9,200 | | |
| | 131,900 | | | Total Commissioning | 29,000 | 102,900 | 0 |
| 20 | 102,200 | D34400-3800 | Business & Economic Development | Promoting Cheltenham Fund - The successful grant applicants were awarded in late 2011. They have a year to complete their projects and receive the grant payment. | | 102,200 | |
| 21 | 37,200 | D34400-3852 | Business & Economic Development | To fund economic project work within the Joint Core Strategy in 2012/13. | | 37,200 | |

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| 22 | 34,400 | D21600-8730 | Land Charges | Cheltenham Borough Council is working jointly with Tewkesbury Borough and Gloucester City Councils on the Joint Core Strategy (JCS) and its supporting evidence base, which is effectively replacing the previous Gloucestershire County Council responsibility for the county structure plan. As a result, there are emerging funding pressures on districts, which must ensure that their economic strategies are effectively aligned with the JCS. It is recommended that this sum is carried forward as a contingency against the risk of partnership funding requirements, relating to the economic evidence base. | 34,400 | | |
| 23 | 3,200 | D21800-3185 | Cheltenham Strategic Partnership | To fund the Inspiring Families Project | 3,200 | | |
| 24 | 600 | E22100-1129 | Chelt Rivers & Water Courses | To fund essential maintenance works, as planned. | 600 | | |
| 25 | 400 | D21250-3972 | Civil Emergencies | To fund essential maintenance works, as planned. | 400 | | |
| 26 | 15,000 | E72500 | Built Environment Division | To fund Cheltenham's contribution to a Strategic Housing Market Assessment to support the work of the Joint Core Strategy. | | | 15,000 |
| 27 | 15,000 | E72500 | Built Environment Division | To help support forthcoming planning appeals. | | | 15,000 |
| 28 | 10,900 | E21100-8569 | Off Street Car Parking - Staff | Surplus achieved on staff parking permits will be used in the forthcoming year to fund Green Travel initiatives, as agreed when the initiative was implemented. | 10,900 | | |
| 29 | 59,700 | H22400-8122 | Homelessness | Homelessness - DCLG Implementation grants received - to be spent to support impact of welfare reforms | 59,700 | | |

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| 30 | 114,600 | E11110 | Cheltenham Environmental Fund | The funding has been allocated to various improvement projects in the town, the balance of the funding will be utilised as the projects are completed in 2012/13. | | 114,600 | |
| | 393,200 | | | Total Built Environment | 109,200 | 254,000 | 30,000 |
| 31 | 4,800 | C22120-3874 | Parks and Gardens | To fund Leckhampton Hill fencing costs of £4,800 (total cost £22,000 of which we will be claiming back £17,200 from Natural England) | 4,800 | | |
| 32 | 10,000 | E34200-4604 | NPR Environmental Maintenance | To fund the budget reduction as implemented by Gloucestershire County Council relating to the cutting of grass verges. This work is delivered through the mini Highways Agency contract. | | | 10,000 |
| 33 | 12,000 | C23180-3920 | Recycling Collection Schemes | To fund recycling calendars not produced in 2012/13. Instead, the commissioner will be producing some literature and calendars in the new financial year. | 12,000 | | |
| 34 | 20,000 | C23120-3501 | Recycling - CA Site | To fund recycling centre improvements. It was hoped to be able to achieve this in the financial year 2011/12, however, this will now not be possible due to project slippage resulting from the pressures of the business change program | 20,000 | | |
| | 46,800 | | | Total Operations | 36,800 | | 10,000 |
| 35 | 20,000 | D11300-0109 | Financial Services | Funding received via the gifting arrangements in lieu of back filling under the GO Programme which will be used during 2012/13 to continue back-filling members of staff that have been seconded to the GO Programme. | | 20,000 | |
| 36 | 25,000 | D11800-0101 | IT Services | To fund external Strategic ICT advice in 2012/13 to support the sourcing strategy for ICT. | | 25,000 | |
| 37 | 82,700 | D11820-3660 | IT Infrastructure | To fund the continued rolling replacement of ICT equipment. | 82,700 | | |

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| 38 | 17,000 | D12300-0109 | Human Resources | To support the local implementation of Agresso and roll-out of self service functionality in September 2012, including funding the working of additional hours. | | 17,000 | |
| 39 | 8,000 | D12310-0205 | Corporate Training | To support training requirements following the implementation of Agresso & GO Shared Services. | 8,000 | | |
| 40 | 4,200 | D21260-0205 | Health & Safety | To fund refresher H&S training which could not be arranged in 2011/12 due to trainer availability. | 4,200 | | |
| 41 | 8,000 | D12440-3602 | Council Tax | Use of general underspend in Council Tax expenditure budgets to support the increased cost of postage. | | | 8,000 |
| 42 | 2,900 | D12460-0101 | Property Inspection | To help fund cover for long term sickness within the Council Tax team. | 2,900 | | |
| 43 | 13,000 | D12500-0101 | Property Services | To support maternity leave cover and to provide admin support to complete the population of Uniform system with property data. | 13,000 | | |
| 44 | 3,400 | L32200-1330 | Christmas in Cheltenham | To support ongoing maintenance and replacement of lights. | 3,400 | | |
| | 184,200 | | | Total Resources | 114,200 | 62,000 | 8,000 |
| 45 | 12,400 | GOCOE | ERP Implementation | To support residual implementation costs of the new ERP system and the creation of a shared service for Finance, Procurement, HR and Payroll in 2012/13 | | 12,400 | |

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| 46 | 53,500 | IT0058 | Organisation & Development work | This funding was agreed by council to support the significant business change required in order to deliver some of the councils key projects including GO. Outstanding funding is allocated to supporting the use of Achieve Breakthrough within our new partnership arrangements; for interim procurement capacity; for support for the implementation of GO; for learning and development of staff in support of commissioning, and for external advice to the Leisure and Culture review. This underspend is needed to complete the work streams in 2012/13. | | 53,500 | |
| 47 | 18,000 | IT0062 | Working flexibly | To fund the further rollout of new technologies which support flexible working | | 18,000 | |
| 48 | 166,700 | IT0071 | Revs & Bens sourcing strategy | To fund potential collaborative working with other councils. Balance of £141,700 to be used to support ICT development - see below ref 49. | | 25,000 | |
| 49 | 9,500 | IT0073 | IT Services sourcing strategy | To fund the development of ICT including addressing business continuity issues (corporate risk register 34b), ICT infrastructure strategy (work is underway to determine future ICT investment requirements) and service sourcing strategy (including the possibility of a shared service) | | 9,500 | 141,700 |
| 50 | 2,500 | IT0072 | Customer Services sourcing strategy | To support investment in collaborative working with other councils following the creation of Ubico including the development of customer services interfaces (including ICT systems) with Ubico. | | 2,500 | |
| 51 | 105,800 | IT0074 | Waste Company | To fund the one-off on-going set-up costs associated with the creation of Ubico Ltd. Funds may also be required to bring on board potential new partners into Ubico with negotiations already underway with Tewkesbury BC commissioners. | | 105,800 | |
| | 368,400 | | | Total Business Change | 0 | 226,700 | 141,700 |
| | | | | | | | |
| | 1,170,500 | | | Total Carry Forward Requests | 310,200 | 645,600 | 214,700 |